



Walsall Council

Change and Governance

Our ref:
Tel: 01922 652560
Please ask for: Tracy Jones
Date: 28 June 2017

Dear parents/Carers,

Non payment of school meals

Following discrepancies in procedure regarding the non-payment of school meals it has become necessary to introduce procedures to ensure a standard approach.

Therefore from Monday 26th June 2017, when a pupil reaches 5 days of non payment (£10), they will only be offered a sandwich and piece of fruit for their lunchtime meal. To ensure that parents are made aware that this procedure has been implemented the school office will also be notified.

If this debt escalates to £20 and no payment is offered, then the offer of a sandwich and fruit will be withdrawn and your child will be declined any meal.

Any money that is paid from this point will then be used to address the outstanding balance and meals will not be provided until the debt reaches £0.

If you are unsure if you are entitled to 'Free school meals', please speak to your child(ren)'s school or contact Walsall Councils Benefits Service; at the First Stop Shop, Civic Centre, Darwall Street, Walsall, WS1 1XU - by calling in person or telephoning on 0300 555 2855

Yours Sincerely

T Jones
Operations Manager